



Our Partnership with FACTS

At Tampa Catholic, we are constantly looking for ways to concentrate our available human and financial resources on our primary mission of quality Catholic education. To help us meet this goal we will be co-sourcing through *FACTS Management Company* to handle tuition payments for the 2018-19 school year for all families.

A Sensible Plan

FACTS is not a loan program, so no debt is incurred and no credit check is conducted. The monthly and or annual tuition payment(s) will be handled by **Automatic Bank Payment (ACH) or by credit card**. ACH payments are those payments you have authorized *FACTS* to process directly through your financial institution. It is simply a bank-to-bank transfer of funds that you have preapproved from either your checking or savings account on the 5th or the 20th of each month. If you choose to pay via credit card, you will receive a 2.85% convenience fee. Cards accepted are American Express, MasterCard or Discover and Visa. In addition to your automatic monthly withdrawals, *FACTS* allows you to make online payments at any time to your outstanding tuition.

Payment Plan Options

Every family is required to have a *FACTS* Tuition Contract set up **at the time of enrollment**.

- Payment in Full: (If paid by July 20th receive a 3% discount), no *FACTS* fee
- Semi Annual Payment (July and December), \$10 *FACTS* fee
- Quarterly Payment (July, October, January, and April), \$38 *FACTS* fee
- 10 Monthly payments (July thru April), \$ 38 *FACTS* fee

PLEASE NOTE: For 2018-19, all tuition must be paid in full by April 30, 2019.

Convenient Online Enrollment

We will utilize the ***FACTS Payment Plan*** site for enrolling in *FACTS* for scheduled tuition payments. **Click on the *FACTS* link below to access the *FACTS* Payment Plan website.** Enrolling online is simple and secure.

Tampa Catholic High School link is <http://online.factsmgt.com/signin/3FHYP> (please type into your browser)

Be sure to have the following information ready:

- The name, street address, and e-mail address of the person responsible for making the payments. To protect your privacy, you will be asked to create a user name and password. Please be sure it is something you can easily remember.
- Account information for the person responsible for payment: bank name, telephone number, account number, and the bank routing number. Most of this information is located on your check.

Before you click the **Submit** button, please carefully read through the **Final Review** and the **Terms and Conditions**. Notification confirming your enrollment in the *FACTS* payment plan will be sent to you after the school enters the net tuition amount due for the year.

If you should have questions about enrolling in *FACTS* please contact Kathy Bliesner in the Finance Office at Tampa Catholic, 813.870.0860 ext. 221 or by email at kbliesner@tampacatholic.org. Once you have a *FACTS* plan set up, you may contact *FACTS* directly (866) 441-4637, 24 hours a day, 7 days a week or view your agreement online at <http://online.factsmgt.com/signin/3FHYP>.

Frequently Asked Questions

- 1. When and what time will the funds be withdrawn from my bank account?** While *FACTS* transacts each payment on the 5th or the 20th of the month, it is your financial institution that determines the time of day the payment is debited. *FACTS* recommends checking with your financial institution to determine how far in advance funds should be deposited into your account to ensure the automatic payment clears. If a payment date falls on a weekend or banking holiday, the payment will be transacted the following business day.
- 2. How will I be notified of my payment information?** Once your agreement for budgeted tuition payments is posted to the *FACTS* system you will receive a confirmation notification of your payment amount by e-mail or letter in approximately 10 days. Payments will be processed until the total balance is paid in full. PLEASE NOTE: YOUR INITIAL NOTIFICATION MAY NOT REFLECT THE EXACT PAYMENT PER MONTH. SCHOLARSHIPS AND TUITION ASSISTANCE WILL BE ASSIGNED AS AWARDED.
- 3. What happens if *FACTS* attempts to process my payment and there are not enough funds in my account?** Should an automatic bank payment be returned, a \$30.00 *FACTS* Returned Payment Fee will be automatically assessed to your account. You will be notified by *FACTS* of the returned payment via mail or e-mail. Therefore, it is crucial that you notify the Finance Office at 813.870.0860 ext. 221, kbliesner@tampacatholic.org at least five to seven days before the payment is due if you know that there will be insufficient funds in the account. For payment scheduled for the 5th of the month, the reattempt will occur on the 20th of the month. For payment scheduled for the 20th of the month, the reattempt will occur on the 5th of the next month.

We Look Forward to Serving You Better!

Tampa Catholic High School looks forward to our partnership with *FACTS* and the efficiency and technology it brings to our school.