

# **Tampa Catholic High School iPad Program Contract 2020-21**

Parents/Guardians,

As the 2020-21 school year approaches, we are very excited to distribute iPads to our new students. You may pick up the school-issued iPads on one of the dates listed below.

iPads will be distributed to new students in the Center for Student Services (School Office) on Wednesday July 22 and Thursday July 23<sup>rd</sup> anytime from 9 AM to 2 PM. If your student is not able to pick up the iPad on the aforementioned dates, please email the I.T. Department at [IT@tampacatholic.org](mailto:IT@tampacatholic.org) to arrange another date and time. Otherwise, new students can pick up their iPads on the first day of school, Monday August 10 in the I.T. Office located in the Hurley Science and Technology Center.

Please make sure that you and your student have read this entire iPad Program Contract. Parents will receive an email from the school administration containing a copy of the iPad Program Contract Policies and Procedures Acknowledgement Form. Parents should digitally sign the agreement via DocuSign prior to picking up the new student iPad.

There is no formal iPad Orientation prior to the start of the school year. However, there are a number of items that need to be completed prior to starting the school year. In order to assist you, we have created videos illustrating each step. Please visit the following school website page for more information:

[iPad Setup Information Videos](#)

Steps to complete prior to starting the new year:

- Familiarize yourself with the school website quick links.
- Create Apple ID using school-issued email address found on Important School Technology Information email.
- Configure GMAIL app on iPad with school-issued email address.
- Configure CANVAS app on iPad.
- Configure CANVAS using CHROME or another browser.
- Configure STUDENT PLUS PORTAL app on iPad.
- Activate Office 365 account for downloading Word, PowerPoint and Excel.
- Access x2VOL (student service hours) account.
- Access HAAL account.
- Review the Approved Apps list.
- Review the Apple Repair Process.
- Download Textbooks.

# Tampa Catholic High School Student Apple iPad Use Agreement

This Student Apple iPad Use Agreement (“Agreement”) is made effective as of July 1, 2020 between Tampa Catholic High School (“School”), the student named on the Acknowledgement Form, page 12 of this document, and the student’s parent or guardian (collectively referred to in this document as “Student”).

**Equipment Subject to Agreement:** The Equipment subject to this Agreement (“Equipment”) includes the Apple iPad, Apple iPad accessories, and related software in the following list:

- One (1) Apple iPad
- One (1) AC/USB Adapter (with power cord)
- One (1) New Protective Casing (must be used at all times)

**Ownership:** The School shall be deemed to have retained title to the equipment at all times, until the School transfers the title over to the Student after successfully graduating from the School. Until that time, the Student shall hold no security or ownership interest in the Equipment. Likewise, the Student shall hold no security or ownership interest neither in the licenses to the installed software included with the equipment nor in the licenses to any other software that the School may from time to time install on the Equipment used by the Student. In the event the Student does not graduate from the School, purchase of the iPad must be made by the Student based upon the number of years the Student had been enrolled at the School by paying any outstanding iPad lease amount due. School will not reimburse any lease payments previously made. \*See “Policies and Procedures Acknowledgement Form” on last page of this agreement for payment structure.

**Term Equipment Use:** The Student shall return all Equipment itemized above in good operating condition to the IT Department of the School if the Student is not enrolled in the current school year (unless the School transfers the Equipment’s title). The School may require the Student to return the Equipment at any time and for any reason.

**Equipment Storage and Use at School:** The Equipment must be on the School’s premises during each of the Student’s normal school days. During the School’s normal business hours or after school, when the Student is not in the immediate presence of the Equipment, the Equipment must be secured in an approved location.

**Use of Equipment:** The primary use of the Equipment by the Student is for the Student’s educational program. The Student may use the Equipment for other purposes only to the extent that such uses do not interfere with these primary uses. The Student shall abide by the School’s Acceptable Use Policy (“AUP”). *Violation of the school’s AUP which requires reconfigurations and/or repair by the Tampa Catholic IT Department will incur a fee for each occurrence. The current fee is \$25.00 but is subject to change.*

**Compliance with Software Licenses:** The Student shall not make copies of software licensed to the school. The Student is responsible for compliance with the license terms of any licensed software, and the Student agrees to indemnify and hold the School harmless for any violations of such license terms.

**Back-up Requirements:** The Student may store documents or other files on the Equipment, and the Student is responsible for making back-up copies of such documents or other files. In the event of loss of such documents or other files, the School’s responsibility is limited to reloading the School’s standard software suite on the Equipment. It is therefore critical that Student configures device iCloud backups to run daily.

**Care of Equipment:** The Equipment may only be used in a careful and proper manner. The Student shall keep the Equipment in good operating condition, allowing for reasonable wear and tear. The Student shall immediately notify the School’s IT Department if the equipment is not in good operating condition or is in need of repair. The School maintains a service contract covering the Equipment. The Student shall be financially responsible for repairs arising from Student’s negligence. **No personal stickers or writing is allowed on the Equipment. Student iPad must always be housed in the provided protective casing. If a student compromises the integrity of or loses the case, a \$25 replacement fee will be assessed for a new one.**

**Right of Inspection:** School reserves the right to inspect the Equipment at any time during School hours. The Student shall make the Equipment available to the School's Administration/IT Department as necessary for purposes of inspection, maintenance, repair, upgrading, and/or software installation during the School's normal business hours.

**Loss:** The Student assumes all risks of loss of the Equipment and agrees to return it to the School in the condition received from the School, with the exception of normal wear and tear.

**Warranty:** The School honors Apple's warranty on all Equipment. The School is not responsible for any damage or defect that does not fall within the scope of the manufacturer's warranty. The Student assumes responsibility for the condition of the Equipment.

**Indemnity of School for Loss or Damage:** If the Equipment is damaged or lost due to negligence, or any other reason not covered by the warranty or insurance policy, the School shall have the option of requiring the Student to repair the equipment to a state of good working order or to reimburse the School for the replacement cost of such Equipment.

**Insurance:** Included with the use of the Equipment is an additional four-year Apple Care insurance policy providing coverage that will protect the Equipment against accidental damage and mechanical failure. Apple Care provides up to two (2) claims for cracked screens. After two claims, the Student is responsible for the full cracked screen repair cost estimated at \$250. The Student must take a defective iPad to an authorized Apple Repair Center (Apple Store) and pay the deductible for repair, Note: Apple Care insurance does not cover theft or loss. In the event the Student cannot locate his/her assigned iPad, then he/she will be responsible for the replacement cost of \$645.00. The Student is responsible to pay the \$50.00 + tax deductible for each repair claim made, along with any other repair fees that may not be covered by Apple Care.

**Unauthorized iPad Repairs:** Apple Care will warranty the Student iPad for four years, as indicated above. iPad repairs must be made by authorized Apple repair centers. Failure to comply will result in voiding the Apple Care warranty, meaning Student would be responsible to pay the entire cost for all future repairs.

**Apple Care Technical Support:** The Student will be able to call Apple Technical Support for any iPad issue or question, free of charge, during the valid four-year Apple Care warranty period.

**Entire Agreement and Modification:** This Agreement constitutes the entire agreement between the parties. School reserves the right to amend the Agreement at any time and any such amendments will be communicated in writing by Tampa Catholic High School Inc.

**Governing Law:** This Agreement shall be construed in accordance with the laws of the State of Florida.

**As a condition precedent to any litigation, the parties are obligated to mediate with a Circuit Court certified mediator in Hillsborough County, Florida.**

**Severability:** If any portion of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provisions, it would become valid and enforceable, then such provisions shall be deemed to be written, construed, and enforced as so limited.

**Waiver:** The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

**Disclosures:** The Student and the Student's parent or guardian, hereby agree to the terms of this Agreement.

**APPLE iPad**  
**USE LIABILITY AGREEMENT FOR**  
**TAMPA CATHOLIC HIGH SCHOOL**

Tampa Catholic High School (“the School”) is configuring the Apple iPad (“the device”) for connection to the School’s wireless network.

Please read the terms and conditions of this User Agreement carefully, which governs the use of the device, which is on loan from the School until graduation. Student may not take possession of such device until student has read and accepted the terms of this User Agreement and signed the Release Form.

The School grants you the personal, non-exclusive right to utilize the device referenced above beginning on July 1, 2020. This Device should be exclusively for school use. Any use of the device which interferes with its exclusive purpose is not permitted.

Upon entrustment of the device referenced above into your care, you assume the responsibility and liability of the device. Furthermore, you agree to return the device on the scheduled or arranged date of return in the same condition as which you received it, ordinary use and wear expected.

This agreement serves as a legal document between the Student and the School (the owner of this device).

**LIABILITY**

WHILE IN YOUR POSSESSION, YOU ARE FULLY RESPONSIBLE for any theft or physical damage of this device and will be held accountable for the replacement or repair of this device. You are responsible for all cables and components of this device. You are responsible for keeping this device clean and in good condition during its use and upon its return to the School. You shall not lend this device to anyone. Please note that if you lend this device to another person, you are nonetheless accountable and responsible for the replacement of this device, and may be subject to the forfeiture of the device, at the sole discretion of the School. Your failure to report the loss of this device or failure to return this device to the School may result in legal action against you. You hereby agree to pay for all reasonable attorney fees and costs incurred by the School in enforcing any of the terms of this Agreement.

**SUPPORT AND SERVICE**

Only academic, school approved, apps may be installed on this device. Student may not uninstall or erase any apps or configuration/system files that were originally on this device. System settings may not be changed. **If the Mobile Device Management Profile and/or Configuration Profile is/are removed, the student will be assessed a \$25 fee to have the device reconfigured.** You must contact the school’s IT Department if there is any technical and/or physical problem with this device.

**OWNERSHIP**

You hereby acknowledge that all rights, title and interest to the device are the property of the School until the School transfers title over to the Student upon graduating.

You hereby accept responsibility for this device and agree to all of the conditions set forth herein. You will not leave it unattended, nor will you lend it to another person. Should the device be lost, stolen or sufficiently damaged while in your possession, you will be responsible to contact the School Administration and IT Department immediately.

At distribution, you have witnessed the physical inspection of the device and its components and accessories. All checked parts and accessories are present and functioning. Once accepting delivery of the Equipment, you accept the condition as delivered.

You understand that you will not perform any illegal activities with this device (i.e., hacking, pirating, downloading illegal materials, etc.) or take part in any activities inconsistent with the School's iPad Acceptable Use Policy.

You agree to release and indemnify the School, the Diocese of St. Petersburg and any of its agents for any claims relating to the loss, damage or interception of any information, data, work product, or other material viewed, searched, or stored on this device. Furthermore, you agree to release and indemnify the School, the Diocese of St. Petersburg and any of its agents for any liability or for claims relating to the use or functioning of the hardware or software included with this borrowed device and accessories.

Upon withdrawal from Tampa Catholic High School, the iPad and any outstanding tuition/fees must be settled prior to taking final exams and/or posting final grades.

#### ADDITIONAL STUDENT FEES:

Apple Care Warranty Deductible Cost Per Occurrence: \$50.00 + tax

Replacement of Protective Case: \$25.00 (New Trent)

Replacement of Lightning Cable: \$20.00

Replacement of Power Block: \$20.00

Cracked Screen Replacement Cost (after two claims): Market rate (estimated \$250.00)

Replacement Cost for iPad in the event of loss/theft: \$645.00

Cost for reconfiguration due to Student violation of AUP: \$25.00 (per instance)

# Tampa Catholic High School

## iPad/Mobile Device Acceptable Use Policy (AUP)

Tampa Catholic High School (“School”) is committed to “Student” use of technology as a tool to expand learning opportunities and conduct scholarly research. The use of technology facilitates global collaboration-- a vital skill for 21st century learners. Students at the School utilize their Apple iPad on a wireless network. Apple iPads and the wireless network on the School’s campus are strictly for educational use consistent with the School’s educational goals. Along with the opportunity this provides, comes responsibility. This Acceptable Use Policy (AUP) is designed to give the student and the student’s family, as well as others on the School’s campus, clear and concise guidelines regarding the appropriate use of the Apple iPad. The underlying premise of this policy is that all members of the School’s community must uphold the values of honesty and integrity. We expect our students to exercise good judgment and to utilize technology with integrity.

### **iPad Program School Contract**

You can find a copy of the Tampa Catholic iPad Program School Contract that was discussed during the freshmen iPad Orientation on the school website and in the Parent and Student Plus Portal under School Resources. This document outlines the iPad initiative policies and procedures that you acknowledged having read and will abide by when your student first enrolled.

### **iPad Apps**

Only school-approved apps can be installed on school-issued iPads. A “School Approved Apps” document can be found on the school website and in the Parent and Student Plus Portal under School Resources.

### **Email**

- Students will use their school-issued email address @tampacatholics.com for all school business.
- The use of email during class is prohibited unless authorized by faculty or administration.
- Students should always use appropriate language in their email messages.
- Email services provided by the school are to be used only for the exchange of appropriate information.
- No inappropriate email will be tolerated, including derogatory, obscene, or harassing messages. Email messages of an abusive or harassing nature will be regarded as a major violation and will be subject to a disciplinary response.
- Chain letters of any kind and spam are prohibited. Chain letters are defined as any email message asking you to pass information or messages on to other individuals or groups via email.
- Students are prohibited from accessing anyone else’s email account.
- Email etiquette should be observed. Email messages may be monitored and reviewed by the school. All email messages should be reflective of the values and mission of Tampa Catholic High School as determined in the sole judgment of the Administration of Tampa Catholic High School
- School email addresses are not to be given to any websites, companies, or other third parties without the explicit permission of a teacher or administrator.
- Only school-related attachments may be sent on the school e-mail system.

### **Chatting and Blogging**

- Instant messaging is prohibited on campus except as part of an assigned, in-class activity that is supervised by faculty or administration.
- Blogging may be utilized on campus, only for academic purposes.
- Participation in chat rooms during school hours is prohibited during the school day, except as part of an assigned, in-class activity.

### **Audio and Video**

- Audio should be turned off unless required for the activity being conducted.
- Listening to music either aloud or with earbuds is not permitted on campus unless required for the activity being conducted. Faculty and staff may relax this policy at their discretion.
- When sound is needed, earbuds provided by the student must be used.
- The use of the iPad to watch movies/videos, unless assigned by a teacher, is not permitted during the school day.
- Any audio or video recording may be done only with the prior permission of all parties being recorded, and approval of the administration.
- Sharing of music over the school network is strictly prohibited and is subject to disciplinary action.

## Games

Only school-approved apps can be downloaded to student iPads. Games have been blocked.

## Apple iPad

- Student iPads must not be left unattended at any time. If an iPad is found to be unattended, it will be turned in to the IT Department.
- The school is not responsible for theft or loss.
- The iPad must be in a student's possession or secured in a locked classroom or locker at all times.
- Do not lend your iPad to other students.
- Do not borrow an iPad from another student.
- The iPad must be carried and transported appropriately on campus in the school-issued protective casing. Failure to do so could damage the device and result in permanent damage.
- The iPad should be handled with care. Inappropriate treatment of the school iPad is not acceptable.
- No writing or stickers will be allowed on the iPad and iPad cases, and these are not to be defaced in any way.
- Do not remove, move or write on the identification sticker on your iPad.
- Students are expected to come to school with a fully charged battery on a daily basis.
- **Note: It is the Student's responsibility to insure the reliability of the iPad data. Therefore, all data files from commonly used school apps like Notability, Pages, Keynote, Word and PowerPoint (among others) should be saved to Google Drive. iCloud is not reliable, since storage space is limited and the data can't be restored on a replacement iPad in the event an Apple Care warranty claim is submitted.**

## Network Access

- Students must not make any attempt to access servers or network information that is not available to the public.
- The utilization of proxy avoidance IP numbers and VPN Apps are strictly prohibited.
- Students may not use the school network for personal or private business reasons including but not limited to online ordering and purchases.
- Students are not to knowingly degrade or disrupt online services or equipment as such activity is considered a crime under state and federal law (Florida iPad Crimes Act, Chapter 815, Florida Statutes). This includes tampering with iPad hardware or software, vandalizing data, invoking iPad viruses, attempting to gain access to restricted or unauthorized network services, or violating copyright laws.
- The School is not responsible for damaged or lost data transferred through our network or stored on the iPad or other cloud-based servers.

## Deleting Files

- Do not delete any system/configuration files and/or profiles that you did not create or that you do not recognize. Deletion of certain files will result in iPad failure and will interfere with your ability to complete class work and may affect your grades.
- There is a \$25 re-imaging charge to correct system configuration files.

## Internet Use

- The Internet is a rich and valuable source of information for education. Inappropriate materials are available on the Internet and are strictly prohibited. These materials include items of a sexual or pornographic nature, extremist or militant materials, gambling, depictions of violence, images that are intended to be abusive or harassing, etc. Students must not access, display, or store this type of material.
- Information obtained through the Internet must be properly cited and in compliance with copyright laws. Due to the quickly changing nature of the Internet, a hard copy of referenced material is recommended.
- Students are required to give proper credit to all Internet sources used in academic assignments, whether quoted or summarized. This includes all forms of media on the Internet, such as graphics, movies, music, and text.
- Plagiarism includes the use of any information obtained from the Internet that is not properly cited. Plagiarism of Internet resources will be treated in the same manner as any other incidences of plagiarism.
- If a student accidentally accesses a website that contains obscene, pornographic or otherwise offensive material, he/she is to notify a teacher, the school administration, or the IT Department as quickly as possible so that such sites can be blocked from further access. This is not merely a request; it is a responsibility.
- Students are not permitted to use/share their cellphones as personal hot spots to avoid network firewall restrictions.

## Privacy, Use, and Safety

- Students should not give any personal information regarding themselves or others through email or the Internet including name, phone number, address, passwords, etc. Receipt of messages by unknown senders should be reported to the administration.
- Students are not to provide the email address or other personal information regarding other students, faculty, or administration to anyone without their permission.

- Students must secure and maintain private passwords for network and iPad access. This is important in order to protect the privacy of each student. Do NOT share personal passwords or usernames.
- The School respects the privacy of every student, faculty member, and administrator with respect to stored files and email accounts. However, if inappropriate use of email accounts or the School's network, including honor code violations or harassment, is suspected, the school's administration has the right to view these files in order to investigate suspected inappropriate behavior.
- The school will monitor iPad activities, including logging website access, newsgroup access, bandwidth, and overall network use.
- Students are prohibited from accessing faculty, administration, and staff's file servers for any reason.
- Students are prohibited from using any method to obtain control of another person's iPad, laptop, workstation, or Apple TV through the use of their own iPad or other school-owned device.
- No identifiable photographs of students, faculty, or administration will be allowed to be published on the Internet or used in print without appropriate written consent. Concerning a student, appropriate written consent means a signature by a parent or legal guardian of the student.
- Cyber-bullying is the use of electronic information and communication devices to willfully harm a person or persons through any electronic medium, such as text, audio, photos, or videos. Examples of this behavior include, but are not limited to:
  - Sending/posting false, cruel, hurtful or vicious messages/comments;
  - Creating or contributing to websites that have stories, cartoons, pictures, and jokes ridiculing others;
  - Breaking into an email accounts and sending vicious or embarrassing materials to others;
  - Engaging someone in electronic communication, tricking that person into revealing sensitive personal information and forwarding that information to others;
  - Posting of a student picture without their permission.
  - Any electronic communication that creates a hostile, disruptive environment on the school campus is a violation of the student's and of the staff member's right to be safe and secure. Actions deliberately threatening, harassing or intimidating an individual or group of individuals; placing an individual in reasonable fear of harm; damaging an individual's property; or disrupting the orderly operation of the school will not be tolerated.
- Included in student tuition is the purchase of the school require Apple iPad. However, the school retains ownership until the student successfully graduates. The payment of the school-issued iPad is prorated over four years. Should a student leave the school before paying for the entire iPad program price, the student/family would be obligated to pay the remaining balance due based on the number of days in attendance prior to the transfer of the device ownership.
- Any electronic device used on the school network, even if privately owned, is subject to all policies and consequences of the AUP including: the right to view the content of the device at any time; the right to remove content from the device; and the right to retain the device in the school's possession if there is an infraction to the AUP that deserves that consequence, as determined by the School's administration.

### **Copyright**

- Unauthorized duplication, installation, alteration, or destruction of data programs, hardware, or software is prohibited.
- Data, programs, hardware, software, and other materials including those protected by copyright may not be transmitted or duplicated.

### **Consequences**

- The school reserves the right to enforce appropriate consequences for the violation of any section of the AUP, including all disciplinary action up to and including expulsion.
- Violation of any aforementioned policy may result in individualized password protected restrictions being placed on student device for an extended period of time as determined by the administration.
- These consequences apply to students participating in the iPad program at the School as well as to students who are using the school's iPads and on campus.
- Any iPad with illegal or inappropriate apps or materials on it will be reformatted or "re-imaged," and the student will be charged a fee which is currently \$25.00, subject to change. There is an AUP violation fee PER incident for this service—in addition to disciplinary action.
- In the case of repeated iPad abuse and/or damages, the school has the right to revoke the use of the school's iPad and the student will be restricted to using it only on-campus. Repeated AUP offenses or iPad abuses may lead to the loss of a student's privilege of using an iPad on campus.
- Students are to report any known violations of this AUP to appropriate administrative staff members. Random checks of student iPads will be conducted throughout the year to ensure that these policies are being followed.
- The School takes no responsibility for activities conducted on the iPads or materials stored on the iPads, or the school's network.
- The School reserves the right to contact law enforcement when it believes a law has been broken.



- Students with repeated AUP violations may, at the discretion of the administration, have password protected iPad restrictions placed on their devices for a specified amount of time limiting usage strictly to educational needs.

**Withdrawal from School**

- Should a student withdraw from school before paying for the entire iPad program price, the student/family would be obligated to pay the remaining balance due based on the number of days the student has been in attendance prior to the transfer of the device ownership. This must be settled with the Business Office prior to taking final exams and/or posting final grades.

**Data Retention**

- School-issued student technology accounts will be terminated upon graduation or withdrawal. This includes school-issued student email accounts. Notices will be sent to all graduating seniors at least 4 months prior to school ending to allow for the transferring of data, if applicable. Account termination dates are final.

**Florida iPad Crimes Act**

Fla. Stat. 815.04 Offenses against Intellectual Property

Whoever willfully, knowingly, and without authorization,

1. modifies data, programs, or supporting documentation residing or existing internal or external to an iPad, iPad system, or iPad network;
2. destroys data, programs, or supporting documentation residing or existing internal or external to an iPad, iPad system, or iPad network; or
3. discloses or takes data, programs, or supporting documentation which is a trade secret as defined in S.812.081 or is confidential as provided by law residing or existing internal or external to an iPad, iPad system, or iPad network;

Commits an offense against intellectual property and is guilty of a felony in the third degree punishable by up to 5 years imprisonment and a fine of up to \$5,000.

Fla. Stat. 815.06 Offenses against iPad Users

Whoever willfully, knowingly, and without authorization,

1. accesses or causes any iPad, iPad system, or iPad network to be accessed; or
2. denies or causes the denial of iPad system services to an authorized user of such iPad system services;

Commits an offense against iPad users and is guilty of a felony in the third degree punishable by up to 5 years imprisonment and a fine of up to \$5,000.

If the offense is committed for the purposes of devising or executing any scheme or artifice to defraud or to obtain any property, then the offender is guilty of a felony of the second degree punishable by up to 15 years imprisonment and a fine of up to \$10,000.

## **Tampa Catholic High School Apple Care Insurance Agreement Repair Process**

The school iPad 7<sup>th</sup> Generation device (CO2024) is insured by Apple Care. This policy will cover the school iPad for four years beginning on August 1, 2020 through July 31, 2024. Any claims made against the Apple Care policy will be the responsibility of the Student incurring a \$50.00 + TAX deductible per instance, with the exception of lost or theft (full replacement cost responsibility \$645.00) and cracked screen replacement cost (after two claims: market rate). This policy covers two (2) accidental damage claims and mechanical issues. Apple Care Technical Support will be available during the Apple Care insurance term, for four years, at no cost.

### **\*IMPORTANT – Before you take the damaged device to the Apple Store**

\* Due to our third-party mobile device management platform configuration, Apple Care replacement iPads cannot be restored from an iCloud backup. Therefore, it is extremely important that all data files from Notability, Pages, Keynote, Word, (others) are saved to Google Drive **before** taking the damaged device to the Apple Store. Stop by the Tampa Catholic I.T. Office if you need assistance with saving to Google Drive. Or, visit the school website technology page to view a short video on how to save iPad app files to Google Drive.

### **Repair Process for all Grade Levels**

If the school-issued iPad needs repair, the student must take the device to an authorized Apple repair center\*, pay the \$50.00 + tax Apple Care deductible and Apple typically provides a replacement iPad on the spot. *The replacement iPad must then be brought to the IT Office so that it can be rejoined to the management system allowing access to school-issued apps.* In the event a replacement iPad is not issued, or there are extenuating circumstances whereby getting to the Apple Store may take time, bring a receipt/note to the IT Office in the Hurley Center to receive a school loaner iPad until a repaired/replacement device has been received from Apple Care. School loaners can only be checked out for one week (five school days). The Apple Store at International Plaza or Brandon Town Center will provide the best service. Go online to make an appointment to avoid waiting for several hours for technical support.

\*If the school iPad is taken to an unauthorized iPad repair center, the four-year Apple Care insurance plan will be void, meaning that the student will be responsible for all repairs at full repair costs for the duration of the time she/he is enrolled at Tampa Catholic High School.

## Apple IDs

Apple IDs are necessary for students to install and update iPad apps and system software from the Apple App Store, both free and paid. The student will need to create an Apple ID using his/her school-issued email address (@tampacatholics.com). If a student needs to purchase an educational app, required for coursework, from the Apple App Store, then a credit card can be attached to the student Apple ID ***OR*** you can purchase gift cards to make Apple App Store purchases so that a credit card is not necessary. *However, only school-approved apps can be installed on school-issued iPads.*

In order to create an Apple ID without attaching a credit card, first find a free app in the Apple App Store while using the school-issued iPad 6<sup>th</sup> generation and click to install it. You will then be prompted to CREATE an Apple ID. As you progress through the Apple ID account creation process, you will see an option NOT to assign a credit card.

To manage your school-issued Apple ID, visit: <https://appleid.apple.com/>

**Tampa Catholic High School  
iPad Program Contract  
Policies and Procedures Acknowledgement Form  
2020-21**

Please make sure that you and your student have read this entire iPad Program Contract. Parents will receive an email from the school administration containing a copy of the iPad Program Contract Policies and Procedures Acknowledgement Form. Parents should digitally sign the agreement via DocuSign prior to picking up the new student iPad.

By signing this form, the Student and Parent/Guardian acknowledge having read and will abide by the Tampa Catholic High School iPad Program Contract. The school's iPad Program Contract includes:

- Student Apple iPad Use Agreement
- Apple iPad Use Liability Agreement
- iPad/Mobile Device Acceptable Use Policy
- Apple Care Insurance Agreement

NOTE: Included in the tuition for the Class of 2024 and transfer students enrolled for the 2020-21 school year is the purchase of the school required Apple iPad. The \$645 purchase price includes a new iPad (128GB/WIFI), power adapter, installed/required school issued apps, carrying case, and a four-year Apple Care insurance plan that covers two claims for accident damage (broken screens), mechanical issues and tech support.

*The payment of the school-issued student iPad is prorated over three years. Should the Student leave the school before paying the entire iPad program price, the Student/family agree, by signing this acknowledgment form, to pay the remaining balance due based upon number of days in attendance.*

*Example:*

*After first year: \$436.05*

*After second year: \$221.13*

Parent/Guardian \_\_\_\_\_ Date: \_\_/\_\_/\_\_

School Representative Name/Position: **Bob Lees, Principal**

School Representative Signature: *Bob Lees*

Date: 08/01/2020