

PERT TEST - HCC

Pre-Arranged Absentee Approval Form

Please complete this form, secure necessary signatures (all teachers) and assignments and submit to the front office **before** student takes test at HCC. Student should show a copy of the test completion paper to the TC front office for attendance verification and then bring the copy to the Guidance Office.

Classes missed for the PERT test will be considered "School Business" however any other classes missed that day will be considered a regular Excused Absence if this form has been completed.

Name of Student _____ Grade _____

Reason for Absence: ___PERT Test -HCC

Date of Departure/Absence: _____

Date of Return to School: _____

Name and Phone Number of Parent/Guardian _____

Signature of Parent/Guardian: _____ Date _____

Teacher Permission

It is the responsibility of the student to make up the work missed.
All work is due upon return to school.

Teacher Name	Teacher Signature
Period A-1 _____	_____
Period B-2 _____	_____
Period C-3 _____	_____
Period D-4 _____	_____
Period E-5 _____	_____
Period F-6 _____	_____
Period G-7 _____	_____
Period H-8 _____	_____

Approved by Dean of Student Life _____ Date _____

Original for office record
Copy to student upon request